

**TULSA COUNTY, OKLAHOMA
SINGLE AUDIT REPORTS
FOR THE YEAR ENDED JUNE 30, 2003**

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STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

March 31, 2004

TO THE CITIZENS OF
TULSA COUNTY, OKLAHOMA

Transmitted herewith are the Single Audit Reports of Tulsa County, Oklahoma, for the fiscal year ended June 30, 2003. Our report on the audited financial statements is issued under separate cover. The audit was conducted in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, as amended, and the provisions of the Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Reports of this type are critical in nature; however, we do not intend to imply that our audit failed to disclose commendable features in the present accounting and operating procedures of the County.

We wish to take this opportunity to express our appreciation for the assistance and cooperation extended to our office during the course of our audit.

The Office of the State Auditor and Inspector is committed to serve the public interest by providing independent oversight and to issue reports that serve as a management tool to the state to ensure a government which is accountable to the people of the State of Oklahoma.

Sincerely,

A handwritten signature in black ink that reads "Jeff A. McMahan".

JEFF A. McMAHAN
State Auditor and Inspector

**TULSA COUNTY, OKLAHOMA
SINGLE AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2003**

TABLE OF CONTENTS

Schedule of Expenditures of Federal Awards..... 1

Notes to the Schedule of Expenditures of Federal Awards..... 2

Report on Compliance and on Internal Control Over Financial
Reporting Based on an Audit of Financial Statements Performed
In Accordance With *Government Auditing Standards* 3

Report on Compliance With Requirements Applicable to Each Major Program
and on Internal Control Over Compliance in Accordance With
OMB Circular A-133..... 5

Schedule of Findings and Questioned Costs 7

Schedule of Expenditures of Federal Awards

**TULSA COUNTY, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2003**

<u>Federal Grantor/Pass Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Federal Expenditures</u>
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>			
Direct from U.S. Department of Housing and Urban Development:			
Home Investments Partnerships Program	14.239		\$ 1,062,924
Passed through Oklahoma Department of Commerce:			
Community Development Block Grant / Ed 8878	14.219		53,930
Total U.S. Department of Housing and Urban Development			<u>1,116,854</u>
<u>U.S. DEPARTMENT OF JUSTICE</u>			
Passed through District Attorney's Council:			
Violence Against Women Formula Grant	16.588		126,443
Crime Victim Assistance (VOCA)	16.575		165,070
Juvenile Accountability Incentive Block Grants (JAIBG)	16.523		83,000
Passed through Office of Juvenile Affairs:			
Juvenile Accountability Incentive Block Grants (JAIBG)	16.523		201,504
Direct from U.S. Department of Justice:			
Local Law Enforcement Grant	16.592		69,158
Public Safety Partnership and Comm. Policing Grants (COPS)	16.710		170,193
Grants to Encourage Arrest Policies and Enforcement	16.590		154,731
Community Prosecution and Project Safe Neighborhoods	16.609		37,213
Passed through City of Tulsa:			
Local Law Enforcement Block Grant	16.592		31,376
Total U.S. Department of Justice			<u>1,038,688</u>
<u>FEDERAL EMERGENCY MANAGEMENT AGENCY</u>			
Passed through Oklahoma Dept. of Civil Emergency Management:			
Emergency Management Assistance	83.534		68,520
Total Federal Emergency Management Agency			<u>68,520</u>
<u>NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION</u>			
Passed through Oklahoma Highway Safety Office:			
Speed Enforcement Grant	20.600		110,312
U21 Grant	16.727		1,603
Total National Highway Traffic Safety Administration			<u>111,915</u>
Total Expenditures of Federal Awards			<u>\$ 2,335,977</u>

**TULSA COUNTY, OKLAHOMA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2003**

Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Tulsa County, Oklahoma, and is presented on the *cash basis of accounting*. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

**Report on Compliance and on Internal Control Over Financial Reporting
Based on an Audit of Financial Statements Performed in
Accordance With Government Auditing Standards**



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

**Report on Compliance and on Internal Control Over Financial Reporting
Based on an Audit of Financial Statements Performed in
Accordance With Government Auditing Standards**

TO THE OFFICERS OF
TULSA COUNTY, OKLAHOMA

We have audited the financial statements of Tulsa County, Oklahoma, as of and for the year ended June 30, 2003, and have issued our report thereon dated December 23, 2003. We did not audit the financial statements of the Tulsa County Industrial Authority, a governmental activity, the Tulsa County Public Facilities Authority, a business-type activity, the Tulsa County Criminal Justice Authority, Tulsa City/County Health Board and the Tulsa County Home Finance Authority, discretely presented component units, or the Tulsa County Employees' Retirement System, a fiduciary fund. Those financial statements were audited by other auditors, whose reports thereon have been furnished to us, and our opinions on the financial statements, insofar as they relate to the amounts included for the above-mentioned entities are based on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Tulsa County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance, which we have reported to management of Tulsa County in a separate letter dated December 23, 2003.

Internal Control Over Financial Reporting

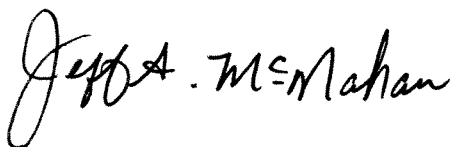
In planning and performing our audit, we considered Tulsa County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

The American Institute of Certified Public Accountants' Statement on Auditing Standards No. 87 requires the inclusion of the following paragraph in this report:

This report is intended solely for the information and use of the management of the County, federal awarding agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

However, the Oklahoma Open Records Act states that all records of public bodies and public officials shall be open to any person, except as specifically exempted. The purpose of this Act is to ensure and facilitate the public's right of access to and review of government records so they may efficiently and intelligently exercise their inherent political power. Therefore, this report is a matter of public record and its distribution is in no way limited or restricted.

Sincerely,

A handwritten signature in black ink that reads "Jeff A. McMaham". The signature is written in a cursive, slightly slanted style.

JEFF A. McMAHAN
State Auditor and Inspector

December 23, 2003

**Report on Compliance With Requirements Applicable to Each Major Program
and Internal Control Over Compliance in Accordance With
OMB Circular A-133**



STATE OF OKLAHOMA
OFFICE OF THE AUDITOR AND INSPECTOR

JEFF A. McMAHAN
State Auditor and Inspector

**Report on Compliance With Requirements Applicable to Each Major Program
and Internal Control Over Compliance in Accordance With
OMB Circular A-133**

TO THE OFFICERS OF
TULSA COUNTY, OKLAHOMA

Compliance

We have audited the compliance of Tulsa County, Oklahoma with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2003. Tulsa County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Tulsa County's management. Our responsibility is to express an opinion on Tulsa County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Tulsa County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Tulsa County's compliance with those requirements.

In our opinion, Tulsa County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2003.

Internal Control Over Compliance

The management of Tulsa County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Tulsa County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk

that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

Schedule of Expenditures of Federal Awards

We have audited the basic financial statements of Tulsa County, Oklahoma, as of and for the year ended June 30, 2003, and have issued our report thereon dated December 23, 2003. We did not audit the financial statements of the Tulsa County Industrial Authority, a governmental activity, the Tulsa County Public Facilities Authority, a business-type activity, the Tulsa County Criminal Justice Authority, Tulsa City/County Health Board and the Tulsa County Home Finance Authority, discretely presented component units, or the Tulsa County Employees' Retirement System, a fiduciary fund. Those financial statements were audited by other auditors whose reports have been furnished to us, and our opinions on the financial statements, insofar as they relate to the amounts included for the above-mentioned entities, are based on the reports of the other auditors. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The American Institute of Certified Public Accountants' Statement on Auditing Standards No. 87 requires the inclusion of the following paragraph in this report:

This report is intended solely for the information and use of the management of the County, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

However, the Oklahoma Open Records Act states that all records of public bodies and public officials shall be open to any person, except as specifically exempted. The purpose of this Act is to ensure and facilitate the public's right of access to and review of government records so they may efficiently and intelligently exercise their inherent political power. Therefore, this report is a matter of public record and its distribution is in no way limited or restricted.

Sincerely,



JEFF A. McMAHAN
State Auditor and Inspector

March 29, 2004, except for the Report on the Schedule of Expenditures of Federal Awards, as to which the date is December 23, 2003.

Schedule of Findings and Questioned Costs

**TULSA COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2003**

SECTION 1 - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:.....Unqualified

Internal control over financial reporting:

- Material weakness(es) identified?.....No
- Reportable condition(s) identified that are not considered to be material weaknesses?.....None Reported

Noncompliance material to financial statements noted?.....No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?.....No
- Reportable condition(s) identified that are not considered to be material weakness(es)?.....None Reported

Type of auditor's report issued on compliance for major programs:.....Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?.....No

Identification of Major Programs

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.239	Home Investments Partnerships Program
16.710	Public Safety Partnership and Community Policing Grants (COPS)

Dollar threshold used to distinguish between Type A and Type B programs:.....\$300,000

Auditee qualified as low-risk auditee?.....No

**TULSA COUNTY, OKLAHOMA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2003**

SECTION 2 – Findings Related to the *Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*

No matters were reported.

SECTION 3 - Findings Related to the *Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance With OBM Circular A-133*

No matters were reported.